

**DRAFT MINUTES OF RYARSH PARISH COUNCIL MEETING
MONDAY 10th SEPTEMBER 2018 AT 8.00PM
RYARSH VILLAGE HALL**

Present: Cllrs M McKinlay (Chairman), I Emson (Vice Chairman), R Coleman, D Storey and J Sutton, County Councillor Sarah Hohler (8-8.13pm), Borough Councillor A Kemp (8-8.20pm), 3 members of public

ITEM	MINUTES	ACTION
1.	<p><u>APOLOGIES RECORDED, DECLARATIONS OF INTEREST MADE AND REGISTER OF INTERESTS:</u> Apologies were recorded from Cllrs M Barton and D Peddie, Borough Councillor Balfour and PCSO McMillan. There were no Declarations of Interest.</p>	
2.	<p><u>APPROVAL & SIGNING OF MINUTES OF PARISH MEETINGS 9th JULY and 30th AUGUST 2018:</u> The minutes arising from the Parish Council Meeting on 9th July and Planning Meeting on 30th August were agreed by all Councillors and signed as approved by Cllr Mckinlay.</p>	MM
3.	<p><u>REPORTS:</u> Police – There was no report</p> <p>County Councillor –</p> <ul style="list-style-type: none"> • Big Conversation about buses – KCC will meet to discuss on 30th October. There were about 2,000 replies to the consultation. The most popular option for those in rural communities seems to be a link bus from the village to the main bus. The Link Bus driver would help passengers onto the Link Bus and onto the main bus. The drivers would communicate so no one has to wait too long. • Ryarsh Parish Council's point about buses before 9.30 and the bus pass have been taken on board, but as a national matter it is not certain what can be done locally. • Waste collection is being consulted on by TMBC. This is a good news story. • KCC are consulting on household waste recycling centres. Neighbouring counties charge for certain waste, so residents on the border use Kent recycling centres instead. This means KCC will start to charge as well. This will be for bulky items, soil, rubble, hardcore, plasterboard etc and will be £4 or £5 per black bin bag full. • Notices have gone out about M20 weekend closures on 14th September and 9th November. Cars have been more efficient at the slower 50mph speeds. • There have been complaints about Church Road potholes which have been looked at, but these appear to be ok. The public right of way has been reported for attention. • There have been letters about the speed on the A20. Cllr Hohler is suggesting that from Brickfields to Wrotham over the Church Road in Trottiscliffe should be 40mph. There are lots of houses on both sides and the new development at Leybourne Chase. Cllrs did not want to support a reduced speed limit at this time. • Work to Woodgate road to sort out the flooding should have been completed, but it was reported that this hasn't been done yet. • The Parish Council are dealing with the right people at KCC Highways about the S106 monies. Some Birling residents have complained about the red rumble strips and Cllr Hohler has directed them to speak to their Parish Council. Cllr McKinlay reported on her meeting with the Chairman of Birling Parish Council and confirmed there is agreement between the villages. There will be another meeting with highways to discuss possible options. It seems that 2 houses objected to the red high friction surfacing being reinstated outside the school. The Parish Council is also liaising with the school. • Cllr Storey was thanked for cutting back vegetation from the Village Hall Car Park. • Cllr Emson reported a problem with vehicles parked on Woodgate Road, blocking the vision of residents trying to leave their driveways. He asked if yellow lines could be installed from the streetlight on Woodgate Road to the junction. Cllr Hohler asked for an email to be sent to her with this request so it can be logged onto the system. • Cllr Emson requested a sign to direct traffic to the Duke of Wellington, which is the heart and soul of the village, as other pubs are having similar signs put up. Cllr 	IE

Signed

Date

	<p>Hohler said she could pay for this out of her Members Grant if a request is made by the Parish Council.</p> <p>Borough Councillor –</p> <ul style="list-style-type: none"> • A new Waste Collection Scheme has been agreed by TMBC and is going to full Council this week. It will be starting at the beginning of next year and rolled out from July. This is a fantastic scheme where nearly everything is collected kerbside – bottles, plastic and paper and cardboard. A food waste bin will be collected weekly, black bin with non recyclables will go to Allington to be burnt every other week, and recyclables will be collected every other week as before. Garden waste will be collected for an annual fee of £35 rising to £40 after a couple of years. This is an economically good contract in conjunction with Tunbridge Wells. There will be a lot of information provided to everyone. • The Local Plan is going to Council and then for consultation, with the results to go to the Secretary of State by Christmas. 	
<p>4.</p>	<p>PLANNING:</p> <p>(a) Plans Received for Comment:</p> <ul style="list-style-type: none"> • TM/18/01764/FL – 4 Chapel Street - Installation of composite cladding to front and side elevations at first floor level. There were NO OBJECTIONS. • TM/18/01810/CR3 - Ryarsh County Primary School - Details of external materials pursuant to condition 3 of planning permission TM/17/02215/CR3 There were NO COMMENTS OR OBJECTIONS. • TM/18/02062 – 2 Roughetts Row - Conversion of garage in line with previous approval with minor differences to fenestrations etc. Previous approval TM/15/00622/FL (expired 22.04.18). There were NO OBJECTIONS <p>(b) Decision Notices:</p> <ul style="list-style-type: none"> • TM/18/01517/FL – The Barn, Chapel street – Proposed Porch. APPROVED • TM/18/01337/FL - Ryarsh Place Cottage- Demolition of existing detached concrete sectional garage and erection of a replacement detached timber double bay garage. APPROVED <p>(c) Any other planning matters:</p> <ul style="list-style-type: none"> • Appeal Reference APP/H2265/W/18/3198689 - TM/17/02111/FL – Ahremree, Roughetts Road - Part conversion of garage and erection of a two storey extension with two side facing dormer windows to form one 4 bedroomed flat and one 2 bedroomed flat • TM/18/01655/FL - Park Barn Farm, Park Farm Road - Change of use of part of existing agricultural barn into a sawmill facility to serve Birling Estate. This was discussed at a recent planning meeting. In principle there were no objections as long as the development is restricted and doesn't grow to take produce from out of the site with more traffic. • T&M KALC Workshop – Cllr McKinlay has looked at the sites put forward in the Local Plan and not just those included in the draft plan. There is a workshop to help each parish put together their plans which Cllr McKinlay will attend. 	<p>Clerk</p> <p>Clerk</p> <p>MM</p>
<p>5.</p>	<p>MATTERS ARISING</p> <p>(a) Actions from Last Meeting</p> <ul style="list-style-type: none"> • Cllr McKinlay wrote to Gallagher about boulders for Workhouse Lane, but the price was not suitable. • Cllr McKinlay and the Clerk met with the Chairman and Clerk of Birling Parish Council to discuss s106 monies and traffic calming and are in agreement about the measures which are needed and would help. • Cllr Peddie is to report back about the appropriate wording for a sign on Old School 	<p>DP</p>

	<p>Lane. A resident has complained that the current sign is not working and traffic is still using the road and travelling at speed. Cllrs were concerned that a travel app directs vehicles along Old School Lane which is widely being used to get to Ryarsh Park.</p> <ul style="list-style-type: none"> • It was noted the vegetation has been cut back from the Ryarsh sign. <p>(b) Minerals & Waste Local Plan Consultation, West Malling Sandpit, Roughetts Road</p> <p>A complaint was made to KCC about the postponement of their last meeting to discuss the sandpit, as it seemed unfair that having restricted our ability to reply to the proposals they allowed others to have extra time to make their responses. This is even worse now as it has been further postponed again. Members of the Ryarsh Protection Group met with KCC about this. In the meantime, it is still a possibility that BGSP could start a planning application. BGSP have produced a leaflet described as a Briefing Document. It is not known who they are intending to send this to. Cllrs noted that as a piece of work it contained no references and no real data. Cllrs saw this as a worrying document which makes it appear to be a “done deal” and leads to the assumption that the sandpit is going ahead.</p> <p>The document is intended to provide reassurances, but simply makes comments such as Roughetts Road is easily large enough to cope with the traffic. A resident said that every time a lorry goes past her house on Roughetts Road shakes.</p> <p>It was agreed that the Clerk will email Borough Green Sand Pits and copy in the Ryarsh Protection Group, Cllrs Hohler and Kemp and Sharon Thompson at KCC.</p> <p>The Parish Council feel that this document is completely inadequate and doesn't answer the points we raised in our objections. It is seriously lacking in data.</p> <p>(c) KCC Public Rights of Way Improvement Plan Consultation</p> <p>This is available online for comments to be made.</p> <p>(d) Signage (i) Old School Lane (ii) Ryarsh Church</p> <p>The sign at Old School Lane has already been discussed.</p> <p>Cllr McKinlay received a call from St Martins Church. There have been many improvements carried out to restore the building and it is being rededicated on 23rd September. It was reported that the Church sign on Roughetts Road is very small and people often miss it. Cllrs AGREED that the Parish Council would pay for a larger sign to be put onto the existing post and Cllr McKinlay will order this to be installed before the 23rd September.</p> <p>(e) To consider and adopt KALC amendments to Standing Orders 1, 21, 15(b)(ix) and 18</p> <p>These were considered and the Parish Council AGREED to approve and adopt the amendments.</p>	<p>Clerk</p> <p>All</p> <p>MM</p> <p>Clerk</p>
6.	<u>PUBLIC QUESTION TIME:</u> There were no questions.	
(d)	<u>PARISH NEWS, UPDATES AND CORRESPONDENCE:</u> Cllr McKinlay attended an African Tea Party organised by St Martin's Church and held at Ryarsh Park. It was disappointing that a lot of hard work went into the event but only a small number of residents from Ryarsh Park attended. It is a good location to hold events in the future. Cllrs observed that there seems to be no real link between Ryarsh Park residents and the rest of the village and they would like to change this.	
(e)	<u>HIGHWAY AND FOOTWAY MATTERS:</u> (a) Highways – www.kent.gov.uk/roads-and-travel/report-a-problem The Clerk was asked to report a large pothole on Old School Lane near Ryarsh Place Farmhouse to highways, and ask The Birling Estate to cut back vegetation around the 30mph speed sign at the top of Woodgate Road. (b) Highways England – J3-5 Smart Motorway Details of the weekend closures have been circulated. It was noted that all lanes would be	<p>Clerk</p> <p>Clerk</p>

	<p>replaced with the better quality surfacing which is good news.</p> <p>(c) JPCTCG – 26.09.18 Cllr McKinlay is chairing this meeting.</p> <p>(d) S106 Monies and Traffic Calming There needs to be another meeting with KCC Highways.</p> <p>(e) Street lights: The contractor did not have the correct parts to mend the light on The Street so will replace it another time.</p> <p>(f) Footpaths: There was nothing to report.</p>	<p>MM</p> <p>MM,Clerk</p>																														
9.	<p>PARISH MAINTENANCE AND REPORTS:</p> <p>(a) Parish Property, Play Area & Recreation Ground, Trees, Ryarsh Resource Room Cllrs Storey is meeting the Inspector on 17th September for the annual play area inspection. Cllr Emson had nothing to report about the trees. It was noted that the Resource Room was well used during the summer and Cllrs were pleased to hear it has been immaculately cleaned up by someone.</p> <p>(b) Ryarsh Village Hall The Parish Council has a template for a new lease agreement between the Parish Council and Village Hall which will be circulated so that we can have a discussion at the next meeting. If the Parish Council are in agreement we can propose the new lease to the Village Hall Committee and move it forward. We hope to have a document agreed to put to a solicitor to check and then sign it off. The target is May 2020 when the current lease expires. It was reported that the new car park barrier has been a great success.</p> <p>(c) Any other matters There were no other matters.</p>																															
(f)	<p>FINANCIAL MATTERS</p> <p>(a) Financial Statement and Cheques for Signature The following invoices were Approved and Signed since the last meeting:</p> <table border="0"> <tr> <td>Commercial Services trading</td> <td>½ yearly Grounds Maintenance</td> <td>£1,183.85</td> </tr> <tr> <td>Clerk</td> <td>Salary & Allowance August 2018</td> <td>£543.75</td> </tr> <tr> <td>HMRC</td> <td>PAYE & NI August 2018</td> <td>£30.80</td> </tr> </table> <p>The following invoices were APPROVED for payment and the cheques signed:</p> <table border="0"> <tr> <td>PSR Lighting</td> <td>Streetlight maintenance July18</td> <td>£116.40</td> </tr> <tr> <td>KALC</td> <td>Chairmanship Conference</td> <td>£72.00</td> </tr> <tr> <td>KALC</td> <td>½ share Clerk’s Conference</td> <td>£36.00</td> </tr> <tr> <td>Zoll</td> <td>Defibrillator Padz</td> <td>£160.80</td> </tr> <tr> <td>Clerk</td> <td>Salary & Allowance September 2018</td> <td>£539.20</td> </tr> <tr> <td>HMRC</td> <td>PAYE & NI September 2018</td> <td>£30.80</td> </tr> <tr> <td></td> <td></td> <td><hr/>£955.20</td> </tr> </table> <p>Payment to Eon for electricity for August of £113.31 was approved. The Financial Statement for July was signed by Cllrs McKinlay and Emson.</p> <p>(b) Financial Regulations: Tenders, Quotes and Contracts The Clerk has clarified the position regarding contracts for the supply of goods and services, and the Parish Council need to strive to obtain 3 estimates.</p> <p>(c) Any other financial matters There were no other financial matters.</p>	Commercial Services trading	½ yearly Grounds Maintenance	£1,183.85	Clerk	Salary & Allowance August 2018	£543.75	HMRC	PAYE & NI August 2018	£30.80	PSR Lighting	Streetlight maintenance July18	£116.40	KALC	Chairmanship Conference	£72.00	KALC	½ share Clerk’s Conference	£36.00	Zoll	Defibrillator Padz	£160.80	Clerk	Salary & Allowance September 2018	£539.20	HMRC	PAYE & NI September 2018	£30.80			<hr/> £955.20	
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The Meeting concluded at 8.55pm

Date of the next Parish meeting is **Monday 8th October 2018** at 8.00pm

DRAFT

Signed

Date