

**MINUTES OF RYARSH PARISH COUNCIL MEETING  
MONDAY 9<sup>TH</sup> APRIL 2018 AT 8.00PM  
RYARSH VILLAGE HALL**

**Present:** Cllrs D Storey (Chair), I Emson (Vice Chair), M Barton, M McKinlay, D Peddie and J Sutton, County Councillor Hohler, 4 members of public, Clerk.

ITEM	MINUTES	ACTION
1.	<p><b><u>APOLOGIES RECORDED, DECLARATIONS OF INTEREST MADE AND REGISTER OF INTERESTS:</u></b> Apologies were recorded from Cllr R Coleman (work commitments), Borough Councillors Balfour and Kemp and PCSO McMillan.</p>	
2.	<p><b><u>APPROVAL &amp; SIGNING OF MINUTES ARISING FROM 12<sup>TH</sup> MARCH 2018:</u></b> The minutes arising from 12<sup>th</sup> March were agreed by all Councillors and signed as approved by Cllr Storey.</p>	<b>DS</b>
3.	<p><b><u>REPORTS:</u></b> <b>Police</b> - There was no report.</p> <p><b>County Councillor –</b> County Councillor Hohler reported that:</p> <ul style="list-style-type: none"> <li>• Her annual report has been sent out and will be discussed at the Annual Parish Meeting</li> <li>• KCC finance department have said that KCC are likely to deliver a modest underspend in the current year. But there is still a need to accelerate the pressure on government to get fully recovery of asylum costs for unaccompanied minors.</li> <li>• KCC was chosen by Government to be a 100% business rate pilot County, which is worth £10m to Kent. KCC have received £3.65m additional social care grant and £3.1m for pothole repairs which is much needed.</li> <li>• Regarding the Mineral Plan, there is still quite a backlog in loading up the representations made. The last count showed 875 objections for West Malling Sandpit in Ryarsh and 17 for Chapel Farm in Lenham. The Parish Council and Village have done very well, but this will be determined on planning merits and not just the number of representations. The community made a number of points which the team were looking for, such as sand, dust, prevailing wind, footpaths, AONB etc. The next steps are to prepare a detailed technical assessment of sites and to review the assessment of need for soft sand. There has been a lot of misunderstanding about the changing figure for need. It was initially 5.1mt and then went down. This reduced because after the sites went out to be considered, another two sites unexpectedly came forward and put in planning applications for more soft sand – so the outstanding balance needed went down.</li> </ul> <p><b>Borough Councillor –</b> There was no report.</p>	
4.	<p><b><u>PLANNING:</u></b></p> <p>(a) <b>Plans Received for Comment</b></p> <p>(b) <b>TM/18/00728/FL – Moonfield, The Street</b> -Revisions to previously approved new dwelling under ref: TM/17/01104/FL to incorporate rooms in the roof space A representative for the applicant addressed the meeting. The applicant wants to increase the height of the building by 1.7%, although the footprint won't be affected. This amendment requires a new planning application. The Parish Council were mindful of how long this planning application has been going on and had NO OBJECTIONS. Councillors had previously given their full support to this application being approved.</p> <p>(c) <b>Decision Notices:</b></p> <ul style="list-style-type: none"> <li>• <b>TM/17/ 2215/R – Ryarsh Primary School</b> – Non material amendment to reduce the number of windows in the school hall and from 3 panes of glass to 2 panes of glass. <b>APPROVED</b></li> </ul>	<b>Clerk</b>

Signed .....

Date .....

	<p>(d) <b>NPPF Consultation</b> – Cllrs have received details of this consultation.</p>	
	<p><b><u>MATTERS ARISING</u></b></p> <p>(a) <b>Actions from Last Meeting</b></p> <ul style="list-style-type: none"> <li>• <i>Contact KCC Highways about s106 monies</i></li> </ul> <p>Due to movement of staff a new worker at KCC will be dealing with this and has visited site and will be drawing up new plans. She is not back at work until 25<sup>th</sup> April.</p> <ul style="list-style-type: none"> <li>• <i>Submit responses to West Malling Sandpit consultation and circulate.</i></li> </ul> <p>Completed.</p> <ul style="list-style-type: none"> <li>• <i>Ask KCC for a deadline of time</i></li> </ul> <p>Request was made but turned down by KCC</p> <ul style="list-style-type: none"> <li>• <i>Attend KALC Data and Laptop Encryption Course</i></li> </ul> <p>Booked on 18<sup>th</sup> April.</p> <ul style="list-style-type: none"> <li>• <i>Approach Satswana about Data Protection Officer Role</i></li> </ul> <p>Information received from Satswana and other companies.</p> <ul style="list-style-type: none"> <li>• <i>Ask KCC Highways to consider better signage and a zebra crossing outside the Primary School</i></li> </ul> <p>Request made to KCC Highways.</p> <ul style="list-style-type: none"> <li>• <i>Report to Highways – Overgrown vegetation outside Godfreys (Streetlight) and flooding at The Paddocks in Addington</i></li> </ul> <p>Highways were notified again about Godfreys. The work outside The Paddocks was booked but delayed by the weather.</p> <ul style="list-style-type: none"> <li>• <i>Take steps to end formal occupational licence as per the agreed letter</i></li> </ul> <p>Letter to be signed by Parish Council and Ryarsh Village Hall. Ivor signed Derrick will sign and return</p> <p>(b) KCC Minerals &amp; Waste Local Plan Consultation, West Malling Sandpit, Roughetts Road <a href="http://www.consult.kent.gov.uk/portal/">www.consult.kent.gov.uk/portal/</a> This has already been discussed and we are waiting for the next stage. A number of emails have been received thanking the Parish Council for the action taken and for the communications with the village.</p> <p>(c) Primary school – Request for Road Signs and Pedestrian crossing This had already been discussed.</p> <p>(d) General Data Protection Regulations This has already been discussed.</p> <p>(e) Annual Review: Standing Orders, Financial Regulations, Retention Policy These will be reviewed at the May meeting.</p>	
	<p><b><u>PUBLIC QUESTION TIME:</u></b></p> <p>The Parish Council were thanked by the Ryarsh Protection Group for their support and response to the consultation and for helping to get the message out. It is understood that the final number of responses will be nearer to 1300.</p> <p>The issue of the M20 and lack of noise barrier was raised. Residents have met with the project manager, civil engineer and head of communications for the agency that Highways England use. It was explained that our exit is not getting a sound barrier. They also said they are aware of the cutting back of the trees (described as “pruning”) and they realise they must address that. There are three issues</p> <ol style="list-style-type: none"> <li>1. The resurfacing of lanes 2 and 3 is outside the project of the Smart Motorway. Ryarsh Protection Group are trying to encourage the Smart Motorway Project to speak to Highways England about resurfacing at the same time. This hasn’t been confirmed but it has been left that they will work on this</li> <li>2. The lack of a Noise Barrier was explained as not being “value for money”. The group asked for an explanation of what “value” is. This wasn’t clear, but appears to be</li> </ol>	

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	<p>because not many people and homes are affected. But this is unacceptable and it does affect a number of homes and people. In fact it is worse on the other side of the M20 because of the way the wind blows.</p> <p>3. They will review the planting so it is more mature when they finish.</p> <p>Matt Boughton who works with Tom Tugendhat MP was also at this meeting and is being very proactive in pushing to escalate this up to a higher level.</p> <p>The Parish Council was asked to help notify those homes who are affected by the noise - a lot on Roughetts Road, Woodgate Road, East Street and also Ryarsh Park. Many residents are not necessarily aware of how this is working or how disjointed it is.</p> <p>The Group will email the information to the Parish Council to pass on to residents and Tom Tugendhat should be copied in.</p> <p>Cllr Storey confirmed that the Parish Council are happy to get involved and help.</p>	<b>Clerk</b>			
	<p><b><u>PARISH NEWS, UPDATES AND CORRESPONDENCE:</u></b> There were no updates.</p>				
	<p><b><u>HIGHWAY AND FOOTWAY MATTERS:</u></b></p> <p>(a) <b>Highways</b> – <a href="http://www.kent.gov.uk/roads-and-travel/report-a-problem">www.kent.gov.uk/roads-and-travel/report-a-problem</a> There were no other issues raised.</p> <p>(b) <b>Highways England – Sound Barriers</b> This has already been discussed.</p> <p>(c) <b>JPCTCG</b> There was nothing to report.</p> <p>(d) <b>S106 Monies and Traffic Calming</b> This has already been discussed.</p> <p>(e) <b>Street lights</b> There was nothing to report.</p> <p>(f) <b>Footpaths</b></p> <ul style="list-style-type: none"> <li>• Footpath MR149 is being used and damaged by horses again.</li> <li>• The pathway in front of the Village Hall is overgrown by vegetation. Cllr Storey will inspect.</li> </ul>	<b>Clerk DS</b>			
	<p><b><u>PARISH MAINTENANCE AND REPORTS:</u></b></p> <p>(a) <b>Parish Property, Play Area &amp; Recreation Ground, Trees, Ryarsh Resource Room</b> The usual inspections have been carried out and there is nothing to report The only issue to report regarding trees is about the one on the corner of the Village Hall Car Park which is tearing up the pavement. Cllr Storey will look at this.</p> <p>(b) <b>Ryarsh Village Hall: Occupational Licence and Village Hall Lease Updates</b> The approved agreement whereby Ryarsh Village Hall give permission to Ryarsh Parish Council to use the Play Area and the parties agree their roles and responsibilities was signed on behalf of Ryarsh Parish Council by Cllr Emson. The agreement will be passed to Derrick Groom to sign on behalf of Ryarsh Village Hall.</p> <p>(c) <b>Any other matters</b> A request has been made for a dog bin by Park Farm. It was noted that this had been discussed before but there had been objections from residents.</p>	<b>DS</b>			
	<p><b><u>FINANCIAL MATTERS</u></b></p> <p>(a) <b>Financial Statement and Cheques for Signature</b> The following invoices were APPROVED for payment and the cheques signed by Cllrs Emson and Sutton:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">Clerk</td> <td style="width: 40%; text-align: center;">Salary &amp; Expenses April 2018</td> <td style="width: 30%; text-align: right;">£726.04</td> </tr> </table>	Clerk	Salary & Expenses April 2018	£726.04	
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	HMRC	PAYE & NI April 2018	£69.36
	D Nankivell	Donation – RPG Banners	£250.00
			£1,045.40
	<p>Payment to Eon for electricity for March of £113.31 was approved. The Financial Statement for March was signed by Cllrs Storey and Emson.</p>		
	<p><b>(b) End of Financial Year</b> This will be covered at the May meeting.</p>		

The Meeting concluded at 8.27pm

Date of the next Parish meeting is **Monday 9<sup>th</sup> April 2018** at 8.00pm