

**MINUTES OF RYARSH PARISH COUNCIL MEETING  
MONDAY 10<sup>th</sup> APRIL 2017 AT 8.00PM  
RYARSH VILLAGE HALL**

**Present:** Cllrs D Storey(Chair), I Emson (Vice Chair), M Barton,R Coleman, M McKinlay and J Sutton, County Councillor Hohler(8-8.10pm), Borough Councillor Balfour (8.05-8.10pm), 1 member of public, Clerk

ITEM	MINUTES	ACTION
1.	<p><b>APOLOGIES RECORDED, DECLARATIONS OF INTEREST MADE AND REGISTER OF INTERESTS:</b> Apologies were recorded from D Peddie and PCSO McMillan.</p>	
2.	<p><b>APPROVAL &amp; SIGNING OF MINUTES ARISING FROM 13<sup>th</sup> MARCH 2017:</b> The minutes arising from 13<sup>th</sup> March were agreed by all Councillors and signed as approved by Cllr Storey.</p>	<b>DS</b>
3.	<p><b>COUNTY COUNCILLOR:</b> Due to the upcoming County Council elections, Cllr Hohler could not report much. She was pleased to see that the modernisation works to the Play Area were going ahead. She agreed with the Parish Council that there is a huge amount of traffic using Roughetts Road and other village roads, travelling at speed. Birling Parish Council are carrying out a traffic count, and some action is going to be taken at the top of Woodgate Road at the request of Addington Parish Council. The County Council has some money put by for potholes, so Parish Councils should continue to report these. The Parish Council has received her Annual Report. Cllr Hohler gave her apologies for the May meeting.</p> <p>Cllr Emson requested a mini roundabout at the Four Wents Junction – Roughetts Road, Woodgate Road Workhouse Lane and The Street. Cllr Emson also suggested a chicane at the bottom of Woodgate Road where there is already a streetlight.</p> <p><b>BOROUGH COUNCILLOR:</b> Cllr Balfour confirmed that Highways England are making the M20 into a “smart” motorway, where the hard shoulder is used for traffic, either permanently or at peak times.</p> <p><b>POLICE:</b> There was no report.</p>	
4.	<p><b>PLANNING MATTERS</b> <b><u>New Applications:</u></b> There were no new applications.</p> <p><b><u>Decision Notices:</u></b></p> <ul style="list-style-type: none"> <li>• <b>TM/17/00159/LDE – Ahreee, Roughetts Road</b> – Lawful development certificate for existing use: Use of whole building as a single dwelling house. <b>CERTIFIED</b></li> <li>• <b>TM/17/00086/FL – 1 Vale Cottages, Chapel Street</b> - First floor rear extension and gable extension to roof to be built in conjunction with similar extension to adjacent property, 2 Vale Cottages, Chapel Street, Ryarsh (Resubmission of TM/16/02248/FL). <b>APPROVED</b></li> </ul> <p><b><u>Any Other Planning Matters:</u></b> There were no other planning matters. It was noted that a property on Roughetts Road had built a big shed which didn't require planning permission. It is understood that shed is being used as a commercial property. Cllr Storey will investigate whether a commercial use does require planning permission.</p>	<b>DS</b>

Signed .....

Date .....

<p>5.</p>	<p><b>MATTERS ARISING</b></p> <p>a) Actions from Last Meeting The Clerk reported that:</p> <ul style="list-style-type: none"> <li>• The KCC Highways Steward was asked to arrange a meeting with Cllr Emson. Cllr Emson confirmed that the Steward hasn't been in touch. The Clerk will contact him again.</li> <li>• Cllr Storey has asked the Clerk to contact Redrow, notifying them about the road closure on The Street at the end of May, asking if they can carry out maintenance work to the trees on the embankment at this time.</li> <li>• Cllr Storey noted that Redrow removed trees on Old School Lane without liaising with the Parish Council first as we had requested.</li> <li>• The Clerk notified the KCC Public Rights of Way Officer that Cllrs believe horses are using footpath MR149 and will take photos as evidence. Cllr Emson provided some printed photos which the Clerk will send to KCC.</li> <li>• The dog bin has been moved to the correct location</li> <li>• KCC Highways are investigating the report made by the Parish Council about the tree blocking the stream on private land adjacent to Birling Road.</li> <li>• KCC Highways were asked to consider measures to reduce the speed of traffic through the village. They have responded that some s106 monies are available and the Clerk has requested a meeting. They also suggested the village adopt the Speedwatch scheme.</li> </ul> <p>b) Play Area Works – Stage One and Two Cllr Storey met the contractor for the pre installation inspection. A container will be used either on the Play Area or in the Road. Cheques were approved and signed for invoices covering the start of works and at the end of the works, when Cllr Storey has inspected and approved. Cllrs approved the Lottery Grant application to be submitted.</p> <p>c) Annual Review: Standing Orders, Financial Regulations Cllrs considered and approved the current Standing Orders and considered and approved the new Financial Regulations based on the NALC</p>	<p><b>Clerk + IE</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
<p>6.</p>	<p><b>PUBLIC QUESTION TIME:</b> There were no questions.</p>	
<p>7.</p>	<p><b>PARISH NEWS, UPDATES AND CORRESPONDENCE:</b> There was nothing to report.</p>	
<p>8.</p>	<p><b>HIGHWAY AND FOOTWAY MATTERS:</b></p> <p>(a) Highways: A meeting has been requested with KCC highways to discuss the s106 monies which may be available to help ease the problem of traffic in the village.</p> <p>(b) Streetlights: Nothing to report.</p> <p>(c) Footpaths: Nothing to report.</p>	
<p>9.</p>	<p><b>PARISH MAINTENANCE AND REPORTS</b></p> <p>(a) Parish Property, Play Area and Recreation Ground, Trees, Ryarsh Resource Room: Works have been carried out to the Resource Room by Cllrs Emson and Storey. It is almost finished and just needs filling eg. Books, records, jigsaws, games. Cllr Storey has purchased a Notice Board to be used. He has also asked two local children to act as "monitors" for the Resource Room, encouraging children to get involved. Saw Karen Kemp. Suggested her daughters do it and be monitors as we put it there for the kids. Gets them involved and some management. Cllr Storey will request a door adjustor from BT to prevent the door closing so heavily.</p> <p>Cllr Storey had nothing to report from his regular Play Area inspections.</p>	<p><b>DS</b></p>

## Minutes of Ryarsh Parish Council Meeting Contd

	<p>Cllr Emson had nothing to report about the trees in the village.</p> <p>Cllr Mackinlay reported that she has been appointed to sit on a TMBC Hearing Panel to consider a Conduct hearing.</p> <p style="padding-left: 40px;">(b) Dog Waste Bin As discussed, this has now been moved to its correct location.</p> <p style="padding-left: 40px;">(c) Any other matters: There were no other matters.</p>																						
10.	<p><b>FINANCIAL MATTERS</b>  <u>Accounts for payment and cheques for signature, Financial Statement</u>                  It was reported that the following invoices were due for payment and it was AGREED that the cheques be signed:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">PSR Lighting</td> <td style="width: 40%;">Streetlight Maintenance March</td> <td style="width: 30%; text-align: right;">£564.00</td> </tr> <tr> <td>TMBC</td> <td>Dog Bin</td> <td style="text-align: right;">£283.42</td> </tr> <tr> <td>Eon</td> <td>Electricity 01.03.17-31.03.17</td> <td style="text-align: right;">£113.31</td> </tr> <tr> <td>Maidstone Signs</td> <td>Ryarsh Resource Room Sign</td> <td style="text-align: right;">£66.60</td> </tr> <tr> <td>Clerk</td> <td>Salary &amp; Expenses March 17</td> <td style="text-align: right;">£505.86</td> </tr> <tr> <td>HMRC</td> <td>PAYE March 17</td> <td style="text-align: right;">£14.20</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black;">£1,547.39</td> </tr> </table> <p>The Financial Statement for March will be signed at the next meeting when the bank statements have been received.</p> <p><b><u>Any other financial matters:</u></b> There were no other financial matters.</p>	PSR Lighting	Streetlight Maintenance March	£564.00	TMBC	Dog Bin	£283.42	Eon	Electricity 01.03.17-31.03.17	£113.31	Maidstone Signs	Ryarsh Resource Room Sign	£66.60	Clerk	Salary & Expenses March 17	£505.86	HMRC	PAYE March 17	£14.20			£1,547.39	
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The Meeting concluded at 8.26pm

Date of Annual Parish Council Meeting and next Parish meeting **Monday 8<sup>th</sup> MAY 2017** at 8.00pm